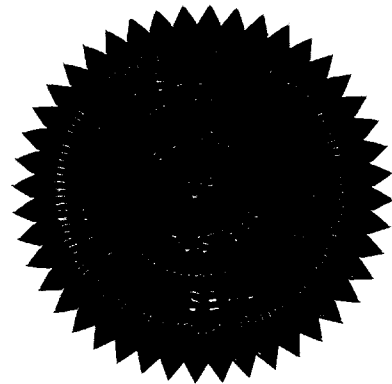


MINUTES

**UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES**

March 6, 2008



MINUTES

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

March 6, 2008

The University of Southern Indiana Board of Trustees met in regular session on Thursday, March 6, 2008, at the New Harmony Inn Conference Center in New Harmony, Indiana. In attendance were Board Chair John M. Dunn and Trustees W. Harold Calloway, Jamie L. Johnson '09, Jeffrey L. Knight, Amy MacDonell, Frank F. McDonald II '73, and James L. Will Sr. Absent were Trustees Mark A. Day and Ted C. Ziemer Jr. Mr. Knight left the meeting at 2:15 p.m. Also attending were President H. Ray Hoops; Provost and Vice President for Academic Affairs Linda L. M. Bennett; Vice President for Governmental Relations Cynthia S. Brinker; Vice President for Advancement Annie M. Krug; Vice President for Student Affairs Robert W. Parrent; Vice President for Business Affairs Mark Rozewski; Faculty Senate Chair Christy Baker; and Student Government Association President Kristina Pelly.

Mr. Dunn called the meeting to order at 2:00 p.m.

SECTION I - GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF JANUARY 10, 2008, MEETING

The minutes of the January 10, 2008, meeting of the Board of Trustees were approved.

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

Mr. Dunn called on Vice President Krug, who reviewed the schedule for the next meeting of the Board on May 10, 2008, and the related Commencement activities. She referred the Trustees to a handout of the annual meeting schedule for 2008-2009.

C. REPORT OF THE LONG-RANGE PLANNING COMMITTEE

The Long-Range Planning Committee met prior to the Board of Trustees meeting on March 6, 2008. Mr. Dunn called on Mr. Calloway, chair of the Committee, for a report. Mr. Calloway reported the Committee approved a recommendation to the Board of Trustees for approval of a name change for an academic program. This recommendation will be reviewed in Item D, the next item in the agenda. He also reported the Committee heard a report from Katherine Draughon, director of the Office of Institutional Research, and asked Provost Bennett for a review of the report. Dr. Bennett reviewed the presentation, which included a report of Assessment Day 2007 and results of MAPP (Measure of Academic Progress and Proficiency) and Major Field Tests taken by USI students. She reviewed Dr. Draughon's report on the National Survey of Student Engagement (NSSE) administered in spring 2007, a survey which randomly sampled first year students and seniors. Dr. Draughon also introduced the Committee to the 2007 USI Fact Book which can be found online on the Institutional Research Web page at www.usi.edu/ir.

D. APPROVAL OF PROGRAM NAME CHANGE: PHYSICAL EDUCATION TO KINESIOLOGY

Mr. Dunn called on Provost Bennett to review a recommendation from the Bower-Suhrheinrich College of Education and Human Services and the Long-Range Planning Committee to change the name of the Physical Education program to the Kinesiology program effective August 25, 2008. Dr. Bennett reported that the physical education program at USI and those throughout the nation have increasingly integrated physiology and the study of movement, thus the recommended name change will better reflect the curriculum for the degree.

Upon the recommendation of the Long-Range Planning Committee, the program name change from Physical Education to Kinesiology was approved.

NOTE: Because Mr. Knight's schedule required him to leave the meeting early, Chair Dunn asked the Trustees to amend the order of the agenda to allow Mr. Knight's involvement in items related to the committees he serves as chair. Section I: Item J and Section II: Items A, B, C, and D were brought before the Board, after which Mr. Knight left the meeting and the Board proceeded with the remainder of the agenda.

E. PRESIDENT'S REPORT

President Hoops began his report by calling on Provost Bennett to introduce a progress report on Historic New Harmony, a division of Academic Affairs through Extended Services. Dr. Bennett introduced Connie Weinzapfel, director of Historic New Harmony.

Ms. Weinzapfel told the Trustees that Historic New Harmony is a unified program of USI and the Indiana State Museum and Historic Sites. A partnership with the Indiana Department of Natural Resources (DNR) exists in which USI manages the program and DNR provides curatorial support.

The Atheneum/Visitor Center, designed by architect Richard Meier, was recognized by the American Institute of Architects with its 25-Year Award in February 2008. Ms. Weinzapfel reported that more than 20,000 people visit the Atheneum each year and 12,000 of those tour other Historic New Harmony properties. A new interpretive plan is designed to appeal to the broad range of visitors who come to New Harmony. She reported on the extensive preservation of historic buildings by both USI and the Indiana Department of Natural Resources and the proposed reconstruction of the Harmonist Labyrinth/Maze into the original design of the Harmonist Labyrinth.

Historic New Harmony has recently been involved with the town of New Harmony in the development of a comprehensive plan. Ms. Weinzapfel noted that USI will continue to work with the town and other partners to continue to tell the story of its history.

Dr. Hoops asked Vice President Parrent to introduce a report from the USI Career Services and Placement Office about the class of 2007. Dr. Parrent called on Philip Parker, director of the office of Career Services and Placement, who reviewed the results of a survey completed by 898 graduates in the class of 2007 (55.5 percent). Between December 2006 and August 2007, 1,656 degrees and certifications were awarded to 1,618 individuals. Mr. Parker reported that among all employed graduates, 89.7 percent are working in their field or in a field in which they have expressed satisfaction. He noted that 87.8 percent of 2007 graduates remain in the tri-state and Indiana. He discussed average salaries, provided information about degree recipients who are enrolled in continued education, and shared the following conclusions drawn from the survey:

- Graduates continue to find position in their career fields;
- The retention of graduates in Indiana remains high;
- Salaries continue to rise for bachelor degree recipients; and
- Graduates continue to be successful in their pursuit of continued education.

The president called on Provost Bennett for an update about a scheduled leave of absence of a faculty member and the appointment of the new dean of the Bower-Suhrheinrich College of Education and Human Services. Dr. Bennett reported on a leave of absence approved for Dr. Stephen Zehr, professor of sociology, who will work with the National Science Foundation in its social sciences division during his leave. Dr. Bennett was pleased to announce the appointment of Dr. Julie Edmister as dean of the Bower-Suhrheinrich College of Education and Human Services. Dr. Edmister is a professor of educational leadership at Bowling Green State University. She holds a bachelors degree in English and secondary education from Portland State University and earned masters and doctoral degrees in instructional systems from Florida State University. Dr. Edmister is known as a scholar in educational leadership and evaluation and has held national and state appointments in the field. Provost Bennett noted that Dr. Edmister is an exceptional addition to an already strong team of USI deans.

Dr. Hoops noted that in today's agenda, the Trustees will be asked to approve degree candidates who are qualified to participate in the May 11th Commencement. USI expects nearly 1,500 students to be eligible, which brings the number of USI alumni to over 27,000.

He reported the approval of the Board also will be sought for four candidates for honorary degrees. The recommended honorees are Sherrienne Maddox Standley, who served USI for 31 years and holds the distinction of being the first female vice president of a public institution in the state of Indiana; Bruce and Carol Baker, who have demonstrated exceptional service and dedication to the institution; and Victor V. Schriefer, Jr., a friend to the University and active member of the USI Foundation Board. Dr. Hoops noted that these four individuals will send a strong message to USI students about the importance of excellence in all things.

President Hoops was pleased to announce the USI Foundation successfully completed its campaign to raise \$2 million in private gifts for programming support for the Business and Engineering Center. The completion of this campaign came at the same time the State Budget Committee met and gave final approval for the construction of the building.

He called on Student Government Association President Kristina Pelly to bring a report from SGA. Ms. Pelly reported that six USI students recently represented SGA at the American Student Government Association Student Conference in New Orleans. In March, SGA sponsored a successful blood drive and began its 2008-2009 election process which will end with elections in late March. The annual SGA banquet is planned for late April and SGA will award its 2008 faculty, staff, and administrative Spirit of the Eagle Awards at the Student Development Leadership Awards banquet, also in April. Ms. Pelly concluded by reporting that SGA will sponsor Town Hall meetings before the end of the spring semester.

Dr. Hoops asked Faculty Senate Chair Christy Baker for a report. Professor Baker reported that Faculty Senate received a final report from the Promotions Committee, the results of which will be shared later in the agenda. The Senate also received an interim report from its Economics Benefits Committee. According to a 2006-2007 report of the American Association of University Professors (AAUP), USI salaries at the level of assistant professor and professor are comparable to salaries at peer institutions and are slightly below peers at the associate professor level. Professor Baker noted that the next report from AAUP will reflect increases in faculty salaries in 2007-2008.

In the 2008 budget hearings, Faculty Senate requested continued increases in faculty salaries, especially at the associate professor level. Other requests included continued support for an increase in the number of full-time faculty and for the establishment of a comprehensive testing center on campus.

Professor Baker reported on the process to select five faculty representatives to the Presidential Search and Screen Committee. The Senate will select the committee representatives in March and present them for Board of Trustees approval in May. Faculty participated in a forum to gather input for the preparation of a statement of leadership qualities sought in the next president of the University.

President Hoops noted the conclusion of the University's annual public budget hearings. He instituted this process for reviewing budget requests when he came to USI nearly 14 years ago and the open process has brought light and transparency to the collective needs of the institution. He expressed appreciation to the vice presidents, deans, and representatives of governance units who participate in this productive and effective process.

F. REPORT ON THE INDIANA GENERAL ASSEMBLY

Mr. Dunn called on Vice President Cindy Brinker for a report on the Indiana General Assembly. Vice President Brinker reported the 2008 legislative session will end on March 14, 2008. She reviewed the following bills still under consideration by the General Assembly.

- HB 1049, which applies to both full-time and part-time students, would eliminate the time limit for the use of financial aid awards.
- HB 1246 concerns dual credit enrollment programs in which high school students can earn college credit by taking classes developed by a partner university and taught by the high school faculty.

USI has an accredited dual enrollment program and agreements with 14 high schools in the region to offer dual credit courses. More than 650 students took these courses in 2006-2007. Dual enrollment has been a topic for legislative discussion for several years. The most recent legislation was passed in 2006 with the creation of the Double Up Program, which required high schools to offer a minimum of two dual credit courses and two advanced placement courses and

provided a tuition waiver for students on free and reduced lunch. HB 1246 would require high schools to offer five dual credit courses at no cost to the student. Vice President Brinker reported that the state universities proposed language in this bill to develop a Concurrent Enrollment Partnership to address all issues related to dual enrollment. At the time of her report, the bill was still under consideration.

- HB 1249 provides tuition and fee exemption for an Indiana resident who entered the armed services after September 10, 2001, and was awarded the Purple Heart. The bill does not provide reimbursement from the state to the universities for the tuition and fee exemptions. Ms. Brinker reported that several years ago, administration of all armed service-related programs was moved from the universities to the State Student Assistance Commission of Indiana (SSACI) and the universities shifted money to SSACI for the programs. The universities have asked the author of HB 1249 to delay implementation of the program until a funding mechanism is in place. The bill is currently in Conference Committee.
- HB 1280 requires the Environmental Quality Service Council to study whether public entities should be required or encouraged to seek to achieve energy and environmental design ratings in the construction and renovation of buildings.

Vice President Brinker and other university representatives met with legislators and members of the executive branch throughout the session to discuss issues concerning higher education and preparation for the budget session in 2009.

G. APPROVAL OF CANDIDATES FOR DEGREES

Mr. Dunn called on Provost Bennett, who recommended approval of candidates for master, baccalaureate, and associate degrees (Exhibit I-A) to be conferred May 11, 2008.

On a motion by Mr. Will, seconded by Mr. Calloway, the award of the respective degrees listed in Exhibit I-A, subject to the completion of all requirements, was approved.

H. APPROVAL OF CANDIDATES FOR HONORARY DEGREES

Mr. Dunn called on President Hoops to present recommendations for honorary degrees. Dr. Hoops recommended conferral of four honorary degrees during the Commencement ceremony on May 11, 2008. On a motion by Mr. Calloway, seconded by Mr. Will, the following honorary degrees were approved:

DOCTOR OF LAWS to Bruce and Carol Baker, long-time friends, supporters, and volunteer leaders of the University;

DOCTOR OF LAWS to Sherrienne Maddox Standley, vice president emeritus for Advancement and civic leader in the Evansville community, who will bring the Commencement address; and

DOCTOR OF SCIENCE to Victor V. Schriefer, Jr. retired Evansville businessman, friend of the University, and civic leader.

I. APPROVAL OF CONFLICT OF INTEREST STATEMENTS

Mr. Dunn called on Vice President Rozewski, who recommended approval of the *Possible Conflict of Interest Disclosure Statements* (Exhibit I-B). Following Board approval, the statements will be forwarded to the State Board of Accounts.

The *Possible Conflict of Interest Disclosure Statements* in Exhibit I-B were approved.

J. REPORT OF THE AD HOC BYLAWS COMMITTEE

An ad hoc Bylaws Committee was appointed at the January 10, 2008, meeting of the Board. Mr. Dunn called on Mr. Knight, chair of the Committee, for a report.

Mr. Knight referred the Trustees to Exhibit I-C, which includes copies of the *Bylaws of the University of Southern Indiana Board of Trustees* and recommended amendments to Article III Section 9 and Article IV Section 2.

Article V Section 2 of the bylaws states "These bylaws may be altered, amended, or repealed at any meeting of the Board of Trustees by a majority vote of the members of the Board of Trustees, provided that the amendment was presented in writing at the previous meeting of the Board of Trustees." Mr. Knight reported the proposed amendments will be recommended for approval at the May 10, 2008, meeting of the Board of Trustees. He also reported the Ad Hoc Bylaws Committee will continue its work to further update the bylaws for best practices.

K. APPROVAL OF AUTHORIZING RESOLUTION FOR A NEW DEGREE PROGRAM: THE BACHELOR OF SCIENCE IN CRIMINAL JUSTICE STUDIES

Mr. Dunn asked Provost Bennett to review a proposal to offer a Bachelor of Science in Criminal Justice Studies (Exhibit I-D). Provost Bennett referred the Trustees to the Addendum to the Agenda and a proposed authorizing resolution to allow timely approval of the program between regular meetings of the Board of Trustees.

To allow the University to move forward with its proposal of the Bachelor of Science in Criminal Justice Studies to the Indiana Commission for Higher Education, the following resolution was approved.

WHEREAS, the Board of Trustees wishes to proceed with plans to offer the Bachelor of Science in Criminal Justice Studies; and

WHEREAS, the program is recommended by the dean of the College of Liberal Arts and approved by the University Curriculum Committee; and

WHEREAS, approval by the Academic Planning Council, the Faculty Senate, and the president will be completed in March 2008; and

WHEREAS, Board of Trustees' approval of the proposed program may be required before the next meeting of the Board in May 2008;

NOW, THEREFORE BE IT RESOLVED that the Long-Range Planning Committee is authorized to approve the Bachelor of Science in Criminal Justice Studies on behalf of the Board of Trustees and report its action at the next meeting of the Board.

SECTION II – FINANCIAL MATTERS

A. REPORT OF THE FINANCE/AUDIT COMMITTEE

The Finance/Audit Committee met in joint session with the Construction Committee prior to the Board of Trustees meeting on March 6, 2008. Mr. Dunn called on Mr. Knight, chair of the Committee, for a report.

Mr. Knight reported the Committee approved a recommendation to the Board regarding the refinancing of bonds. This recommendation will be presented in Item B, the next item in the agenda. He reported the Committee approved a second recommendation to the Board regarding a plan for the refinancing of the bonds. This recommendation will be presented in Item C.

The Finance/Audit Committee reviewed the Internal Audit Report for 2006-2007 and approved the Audit Plan for 2008.

B. APPROVAL OF RESOLUTIONS REGARDING REFINANCING OF THE UNIVERSITY OF SOUTHERN INDIANA AUXILIARY SYSTEM VARIABLE RATE DEMAND REVENUE BONDS, SERIES 2001B, AND DELEGATION OF CERTAIN POWERS IN REGARD THERETO TO THE FINANCE/AUDIT COMMITTEE

Mr. Dunn asked Vice President Rozewski to review the recommendations of the Finance/Audit Committee regarding the refinancing of variable rate demand revenue bonds, Series 2001B, and delegation of certain powers in regard thereto to the Finance/Audit Committee.

Mr. Rozewski reviewed the current auxiliary system bonds, Series 2001B, a variable rate issue originally totaling \$10,800,000 for which the rate resets weekly. The bonds are backed by insurance from Ambac Assurance Corporation and a line of credit liquidity facility. Mr. Rozewski reported that uncertainty regarding the stability of the bond insurer has created an unacceptable level of volatility in the variable rate of the issue. He reviewed the Finance/Audit Committee recommendation for approval of the proposed resolution (Exhibit II-A), which authorizes the refinancing of the remaining \$9,800,000 principal balance of the issue. Mr. Rozewski reviewed the goals for seeking a refund of the issue:

- 1) refunding only the remaining outstanding principal of \$9,800,000;
- 2) maintaining the current end date of 2021; and
- 3) keeping debt service payments approximately within the established budget.

Upon the recommendation of the Finance/Audit Committee, the *Resolutions of the University of Southern Indiana Board of Trustees* in Exhibit II-A were approved.

C. APPROVAL OF FINANCING PLAN FOR THE REFINANCING OF THE UNIVERSITY OF SOUTHERN INDIANA AUXILIARY SYSTEM VARIABLE RATE DEMAND REVENUE BONDS, SERIES 2001B

Mr. Dunn called on Mr. Rozewski for a review of the Finance/Audit Committee recommendation for approval of a plan for the refinancing of variable rate demand revenue bonds, Series 2001B.

Mr. Rozewski reported that a Request for Proposal was issued to determine market interest in a bank-qualified private placement issue for refinancing the auxiliary system variable rate demand revenue bonds, Series 2001B. He referred the Trustees to a handout titled *Analysis of Responses to Request for Proposal to Refinance the USI Auxiliary System Variable Rate Demand Revenue Bonds, Series 2001B*, and recommended the swap proposal of Old National Bank. He noted that while the proposal received from Old National fixed the interest rate at 3.95 percent, the rate has since lowered to 3.90 percent. Mr. Rozewski also noted that the Old National proposal would fix the University's interest rate through a swap.

Upon the recommendation of the Finance/Audit Committee, the swap proposal of Old National Bank for financing the refunding of the auxiliary system variable rate demand revenue bonds, Series 2001B, was approved. Mr. Knight abstained.

D. REPORT OF THE CONSTRUCTION COMMITTEE

The Construction Committee met in joint session with the Finance/Audit Committee prior to the Board of Trustees meeting on March 6, 2008. Mr. Dunn called on Mr. Knight, chair of the Construction Committee, for a report. Mr. Knight reported the Committee approved construction bids for Phase II of the Recreation and Fitness Center.

E. UPDATE ON CURRENT CONSTRUCTION PROJECTS

Mr. Dunn called on Vice President Rozewski, who introduced Steve Helfrich, director of Facility Operations and Planning, for a report on current construction projects. Exhibit II-B includes a summary of the cost and funding sources for each project.

Mr. Helfrich reported on three construction projects in progress. Interior surface finishes are being installed in the McCutchan Art Center project and exterior and site work has progressed as allowed by the weather. The project is scheduled to be complete in early summer. The construction of the McDonald West Community Building is on schedule and also is scheduled for completion in early summer. The site for the Support Services building was cleared of trees and leveled, but poor weather has delayed progress on the project since Mr. Helfrich's last report to the Trustees.

He reported that construction of the Recreation and Fitness Center expansion project is expected to begin within a few weeks. The design of the Business and Engineering Center is in its final stage and Mr. Helfrich plans to request construction bids in May. Also in design is the Campus Entrance and Loop Road project. The first phase of construction, expected to begin in 2008, will straighten the curve near Reflection Lake at the site of the Business and Engineering Center. The University Center Expansion Project is in the design development phase with completion of the design scheduled for late in 2008.

Mr. Helfrich reported that other projects in design include the Ceramics Center relocation, the Central Heating and Cooling Plant expansion, the Wright Administration roof system, and the Science Center renovation.

F. APPROVAL OF MODIFICATIONS TO 403(b) RETIREMENT PROGRAM

Mr. Dunn called on Vice President Brinker to review recommended modifications to the 403(b) retirement program. Ms. Brinker reviewed the following proposed changes to the fund.

The University of Southern Indiana currently offers a tax-deferred 403(b) retirement program which includes 403(b) employee contributions by eligible faculty, administrative, and support staff and 402(g) employer contributions to eligible faculty and administrative staff. Due to the passage of the Pension Protection Act of 2006 (PPA 2006), which takes effect no later than January 1, 2009, some changes to the 403(b) retirement program are required or recommended. Further enhancements also are desirable based on new options made available by TIAA-CREF under the TIAA-CREF Open Plan Solutions retirement program administration system. Vice President Brinker recommended the following changes to the 403(b) retirement program effective no later than January 1, 2009.

- 1) Increase the investment options on the TIAA-CREF platform from 10 to 18 (one of which consists of 10 Life Cycle Funds). The additional mutual funds will expand the universe of asset classes to include: Large Cap Value, Mid Cap Value, Mid Cap Growth, Mid Cap Value, Small Cap Growth, Small Cap Value, and CORE Bond. These funds will be provided by TIAA-CREF at no additional cost to the University and with no fees to employees.
- 2) Permit default enrollment for the mandatory 402(g) retirement program into the Life Cycle fund for faculty and administrative staff at the time of eligibility in the event an enrollment form is not completed.
- 3) Offer Objective Investment Advice Service to employees through a third party with no additional cost to the University and with no fees to employees. Ibbotson & Associates currently provides this service for TIAA-CREF clients.

- 4) For employee only contributions under the 403(b) supplemental program, discontinue offering non-TIAA-CREF investment options. New regulations and administrative requirements under the Pension Protection Act of 2006 limit the University's ability to offer multiple options to small numbers of participants.
- 5) Allow Non-Spousal Benefit Rights in regard to rollover capabilities (but not in regard to hardship withdrawals) for both the 402(g) and 403(b). These are new options under PPA 2006.
- 6) Discontinue loan provisions for former employees due to increased loan administration requirements under PPA 2006.

The recommended changes to the retirement programs will expand investment options, enhance advice services for participants, and streamline the administration of the retirement programs through the TIAA-CREF Open Plan Solutions retirement program administration system. By offering Life Cycle Funds as the default investment option and Objective Advice to assist employees with investment options, the University will obtain fiduciary relief under PPA 2006.

To effect the proposed changes, the University of Southern Indiana must modify its existing retirement program documents before the required effective date of January 1, 2009, and enter into the appropriate Group Retirement Agreements and a Custodial and Recordkeeping Agreement with TIAA-CREF.

The following modifications to the 403(b) retirement program were approved:

- 1) increase investment options on the TIAA-CREF platform to 18;
- 2) permit default enrollment into Life Cycle funds;
- 3) offer Objective Investment Advice Service;
- 4) discontinue offering non-TIAA-CREF investment options;
- 5) allow Non-Spousal Benefit Rights in regards to rollover capabilities;
- 6) discontinue loan provisions for former employees; and
- 7) modify existing retirement program documents and enter into TIAA-CREF agreements consistent with these changes and the requirements of the Pension Protection Act of 2006 effective no later than January 1, 2009.

SECTION III – PERSONNEL MATTERS

A. APPROVAL OF ANNUAL AUTHORIZATION FOR EMPLOYMENT OF FACULTY AND STAFF

Mr. Dunn called on Vice President Brinker to review the annual authorization for employment of faculty and staff. Ms. Brinker recommended the University of Southern Indiana Board of Trustees, pursuant to Indiana Code 20-12-1-4, authorize the President of the University of Southern Indiana to employ faculty and staff and to establish salaries and wages within budgetary capabilities. The last authorization was on March 1, 2007.

The Board of Trustees authorized the President of the University to employ qualified faculty and staff, to grant leaves of absence, and to establish salaries, wages, and benefits for employees within the capabilities of the budget and authorized the Chair of the Board of Trustees to convey to the President his employment contract, including salary and benefits.

B. APPROVAL OF PERSONNEL ACTIONS

Chair Dunn called on Provost Bennett, who reviewed and recommended approval of the following personnel actions. On a motion by Mr. Will, seconded by Mr. Calloway, Items 1, 2, 3, and 4 were approved.

1. Tenure

The following faculty members are recommended for tenure effective August 25, 2008:

Mrs. Susan Ahmad, Assistant Professor of Occupational Therapy
College of Nursing and Health Professions

Dr. Gary Black, Assistant Professor of Production/Operations Management *
College of Business

Dr. Roberta Hoebeke, Assistant Professor of Nursing *
College of Nursing and Health Professions

Dr. Guoyuan Huang, Assistant Professor of Physical Education *
Bower-Suhrheinrich College of Education and Human Services

***Also recommended for Promotion effective August 25, 2008.**

2. Promotion

The following faculty members are recommended for promotion, effective August 25, 2008:

Assistant Professor to Associate Professor

Dr. Gary Black, Assistant Professor of Production/Operations Management *
College of Business

Dr. Jeannie Collins, Assistant Professor of Chemistry
Pott College of Science and Engineering

Dr. Roberta Hoebeke, Assistant Professor of Nursing *
College of Nursing and Health Professions

Dr. Guoyuan Huang, Assistant Professor of Physical Education *
Bower-Suhrheinrich College of Education and Human Services

Associate Professor to Professor

Dr. Peter Cashel-Cordo, Associate Professor of Economics
College of Business

Mr. Matthew Graham, Associate Professor of English
College of Liberal Arts

Dr. J. Casey Harison, Associate Professor of History
College of Liberal Arts

Dr. Ramadan Hemaida, Associate Professor of Decision Science
College of Business

Mr. Elliot Wasserman, Associate Professor of Theatre
College of Liberal Arts

***Also recommended for Tenure effective August 25, 2008.**

3. Retirement

Director of Library Services and Senior Librarian Ruth H. Miller, in accordance with the regular retirement policy, has requested retirement effective January 31, 2009.


4. Emeritus Status

It is recommended that the following administrator be retired officially with the effective date shown and that the appropriate emeritus title, as indicated, be conferred:

Director Emerita of Library Services and Senior Librarian Emerita Ruth H. Miller,
12.25 years at USI, effective January 31, 2009.

There being no further business, the meeting adjourned at 3:00 p.m.

Respectfully submitted,



Amy MacDonell

CANDIDATES FOR DEGREES
UNIVERSITY OF SOUTHERN INDIANA
May 11, 2008

MASTER OF ARTS
IN LIBERAL STUDIES

Angela P. Allen
Ebony Eskridge
Yuko Shinya
Shawn C. Spear
Leslie A. Townsend

MASTER OF BUSINESS
ADMINISTRATION

Jason F. Brown
Andrea L. Daub
Patricia J. Fuhrer
Lacy N. Haller
Angela D. Jones
Andrew S. Perry
Matthew A. Rice
Brett T. Roache
William J. Sanders
Christopher M. Smith
Jeremy R. Ungethiem
Lisa D. Verkamp
Kyle P. Waninger
Christopher W. Wedding
Jeffery M. Willis
Aaron K. Wood

MASTER OF PUBLIC
ADMINISTRATION

Jennifer A. Briggs
Jaclyn D. Dumond
Nina R. Madden
Stephanie J. Norrick
Rebecca D. Patrick
Maurice N. Pearl
Caitlin W. Poe
Brooke E. Schnute
Linda M. Triple

MASTER OF SCIENCE
IN ENGINEERING

Eric M. Antey
Dylan M. Barnes
Keith W. Carter
Sarah A. Chase
Karen L. Gerhart
Jeff Hara
Ryan M. Hayden
Satomi Kano
Erin L. Koester
Lindsey B. Morris
Staci N. Reese
Adam J. Schmitt

MASTER OF SCIENCE
IN NURSING

Corie A. Aiken
Paula A. Amacker
Miriam Asya
Susan A. Baker
Catherine A. Boarman
Carol P. Bryant
Kimberly A. Bugica
Amy D. Byrd
Ashley N. Carter
Christy L. Coleman
Anita K. Collins
Nanita J. Conner
Mary Croley
Rhonda Darnell
Amanda S. Davis
Heather D. Davis
Jeffery E. DeLong
Sharon L. DiCicco
Martha L. Dick
Melanie S. Duke
Kristen Edmonston
Sarah M. Gillaspie
Lori A. Grimm
Susan P. Hall
Melissa A. Hammond
Deborah S. Harris
Kristen Hendershot
Laurie A. Hicks
Debra L. Hudson
Melanie J. Johnson
Lauren J. Johnson-Lavender
Mahesh M. Khilnani
Dodie Kirkendoll
Sherry Lynch
Carolyn C. McDonald
Shari W. Miner
Gerri L. Moore
Amanda J. Orr
Sheri K. Outland
Sarah M. Pandullo
Mary C. Parks
Miranda Peterson
Samantha L. Reed
Kathy Ryan
Constance J. Saxton
Angela L. Schapker
Anita M. Simpson
Heather A. Smith
Jennifer R. Steinkamp
Shahin Thomas
Valerie Titus
Daniel R. Tom
Lecia M. Wadsworth

Cynthia W. Ward
Candace Wells
Kim L. Wilkerson
Tara C. Williams

MASTER OF SCIENCE IN
OCCUPATIONAL THERAPY

Joseph G. Abney
Adrienne M. Adler
Stacy M. Ambrose
Jocelyn N. Burns
Chelsea M. Dowty
Carol J. Dreith
Amanda L. Embry
Kikuka T. Gallagher
Carrie B. Grabert
Amy J. Gramelspacher
Sarah C. Heckman
Alicia D. Houchin
Kathryn L. Hulsman
Alisa E. Kilpatrick
Jamie N. Kostrzebski
Sherry Logan
Nicole L. Lowe
Jenny M. Lubbers
Cinnamon R. Mann
Teresa M. McKinney
Sarah E. Merkley
Andrea R. Murphy
Megan P. Parkinson
Jennifer A. Salvitti
Julie M. Smith
Kathleen N. Stratton
Brandy N. Telligman
Karen A. Wagner
Krystal A. Walls
Lauren R. Webb
Brittany A. Wesner
Hannah Wolter

MASTER OF SCIENCE
IN SOCIAL WORK

Melissa R. Baker
Kathryn E. Beitter
Rachel D. Carroll
Emalee F. Deel
Latisha S. Haynes
Bonnie S. Heilman
Karen E. Hellenberg
Nicholas R. Henke
Heather L. Kleinhalter
Sherry M. LaMar
Amie E. Miller
Laura S. Nagle
Lesley L. Oehl

Shamar M. Oglesby
Sarah M. Orem
Linda G. Owen
Laura B. Philipps
Jessica T. Rabalais
Karen R. Robinson
Amber Russell
Amy M. Siddens
Thomas S. Sims
Michael Singleton
Kendra N. Smeltzer
Victoria L. Springmeyer
Ashley D. Taylor
Dawn L. Tedrow
Alissa D. Wayman
Todd A. Whittler
Lauren L. Zehner

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ASSOCIATE OF SCIENCE**

Jenna L. Betz
Aletta R. Fields
Joy N. Halbig
Rosie Johnson
Jessica N. Kaltenbacher
Laura E. Kay
Stacey L. Metz
Crystal M. Stoen
Cynthia E. Switzer

**COLLEGE OF LIBERAL ARTS
ASSOCIATE OF SCIENCE**

Casey M. Burress
Tamara L. Pulley
Emily J. Stute
Martie S. Williams

**COLLEGE OF NURSING AND
HEALTH PROFESSIONS
ASSOCIATE OF SCIENCE**

Ashley L. Allor
Jillian P. Bartok
Katie J. Bechner
Aaron J. Besaw
Meghan R. Brown
Joanna E. Bulloch
Katie L. Clark
Sarah F. Coley

Mandy Cummins
Tess M. Davis
Rachel R. Drake
Lindsey D. Drone
Michelle L. Elliott
Lori A. Ernst
Zachary R. Farmer
Heather A. Fulkerson
Katie M. Grose
Ashley N. Hagedorn
Casey E. Holajter
Jana L. Johnston
Jodi L. Johnston
Kristina M. Kayser
Cynthia M. Kinder
John A. King
Jennifer L. Koehl
Kendra M. LaCour
Ashley M. Lazar
Sharon A. Matthews
Ashley N. Maurer
Lindsey M. McCall
Jessica L. Miles
Ann P. Moenssen
Lindsay C. Muffler
Amanda N. Neidig
Lindsey A. Newberg
Brittany K. Novak
Mindy R. Otey
Bhaviniben R. Patel
Paige L. Popp
Jodi E. Puntney
Natalie M. Recker
Bonnie L. Roberts
Elisabeth A. Roehm
Kristin M. Schapker
Jordan I. Shawhan
Paula E. Skaggs
Ian J. Smith
Holly L. Sollars
Christopher R. Steele
Lisa K. Thompson
Gina L. Wagner
Amy L. Wargel
Erzsebet Watkins
Ammer N. Williams
Tanya Williams
Lisa M. Wood
Shannon L. Wright
Megan N. Zirkelbach

**Possible Conflict of Interest Disclosure Statements
Filed for 2008**

DATE	NAME/ TITLE	VENDOR/ CONTRACTOR	DESCRIPTION OF FINANCIAL INTEREST
1/08/08	Dr. Les Nunn Associate Professor of Business Law	<u>Unlimited Achievement</u> published by iUniverse	Author. Royalties will be given to USI
1/08/08	Connie Weinzapfel Director of Historic New Harmony	James Parrent Garden Design	Spouse is owner

Proposed amendments are in red

BYLAWS OF THE UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

Article I

NAME AND SEAL

Section 1. Name. The name of the Board of Trustees is fixed by Indiana statute as the University of Southern Indiana Board of Trustees.

Section 2. Name of the University. The name of the University under the control of the Board of Trustees is fixed by Indiana statute as University of Southern Indiana.

Section 3. Seal. The seal of the Board of Trustees shall be a circular disc with the words "University of Southern Indiana-Seal" around the outer edge and the words "Board of Trustees" in the center.

Article II

MEMBERSHIP

Section 1. Membership of the Board of Trustees shall conform with the Indiana statute governing the membership of this Board of Trustees.

Article III

MEETINGS OF THE BOARD OF TRUSTEES

Section 1. Annual Meeting. The annual meeting of the Board of Trustees shall be held after July 1 at a time and place as shall be fixed in the notice of such meeting, for the purpose of electing officers and transacting such other business as may be brought before the meeting. Notice of such annual meeting shall be mailed by the secretary to each member not less than five (5) days in advance of such meeting.

Section 2. Order of Business. The order of business at the annual meeting shall be as follows:

1. Roll call
2. Reading of the notice of the meeting
3. Reading of the minutes of the preceding annual meeting and action thereon
4. Reports of officers
5. Reports of special committees
6. Election of officers
7. Other business

Section 3. Delayed Annual Meeting. Upon failure to hold any annual meeting at the time previously prescribed, such meeting may be called at a later date upon request of two members of the Board of Trustees or by the Chair of said Board of Trustees.

Section 4. Regular Meetings. Regular meetings of the Board of Trustees shall be held on a date established at the preceding meeting of the Board of Trustees. The secretary shall give five (5) days notice of each regular meeting in person or by mail, telegraph or telephone.

Section 5. Special Meetings. Special meetings of the Board of Trustees may be called at any time by the Chair of the Board of Trustees or by majority of the Board of Trustees and may be held at such place, within the State of Indiana, as shall be fixed in the notice of each meeting. Notice of such special meetings shall be mailed or given personally or by telephone or telegraph by the secretary to each member not less than five (5) days in advance of such meeting.

Section 6. Quorum. At all meetings of the Board of Trustees there shall be at least a majority of all the members in order to constitute a quorum. If at any meeting of the Board of Trustees there shall be less than a quorum present, such meeting shall be adjourned from time to time until a sufficient number of members are present to constitute a quorum. In the event there is less than the total membership present at the Board of Trustees meeting, but a quorum is present, all actions of the Board of Trustees require a majority vote of the total Board of Trustees members.

Section 7. Waiver of Notice. Notice of any meeting of the Board of Trustees may be waived in writing by any member, and the presence in person of any member at any meeting shall be deemed to be a waiver of notice of such meeting by such member.

Section 8. Powers of the Board of Trustees. In addition to the powers specifically granted by statutes of the State of Indiana, the Board of Trustees has and may exercise all other implied powers reasonably required for the conduct of the affairs of the University of Southern Indiana. The Board of Trustees may from time to time, by resolution, prescribe the manner in which all contracts shall be executed. In the absence of such provision, all contracts shall be executed by the Chair or a Vice Chair, and the corporate seal shall be affixed and attested by the Secretary or Assistant Secretary.

Section 9. Meeting Conduct. Trustees may participate in a regular, special, annual, or committee meeting of the Board, where a quorum is physically present, through any means of communication by which all Trustees participating, as well as all members of the public physically present at the place where the meeting is conducted, may simultaneously hear each other and communicate during the meeting, in which event all such Trustees shall be deemed present in person at such meeting. Participation as provided in this section shall be evidenced by minutes of the meeting stating the name of each Trustee who was physically present at the place where the meeting was conducted, the name of each Trustee who participated in the meeting without being physically present and who used a means of communication described in this Section, and each Trustee who was absent.

Article IV

OFFICERS

Section 1. Officers of the University. The officers of the University shall be the Chair, one or more Vice Chairs, a Secretary, Assistant Secretary, and Treasurer of the Board of Trustees, the President and one or more Vice Presidents. The Chair, Vice Chair(s), Secretary, Assistant Secretary, and Treasurer shall serve for terms of one year or until successors are elected and qualified. The President and Vice Presidents shall serve such terms as may be determined by the Board of Trustees at the time of their appointment or election. The one or more Vice Presidents shall be appointed by the President with approval of the Board of Trustees.

Section 2. Election. At its annual meeting the Board of Trustees shall elect from among its membership a Chair, one or more Vice Chairs, and a Secretary and shall also appoint qualified persons, not members of the Board of Trustees, to serve as Assistant Secretary and as Treasurer. **In addition, at such time as there shall be a vacancy in the office of the President, the Board of Trustees shall, at an annual, regular, or special meeting, elect a President.** Each officer shall be elected for a term of one year or until his/her successor shall be elected and qualified, **except for the President, who shall be elected for such term as provided in Section 1 of this Article IV.**

Section 3. Vacancies. Whenever a vacancy occurs in an office by death, resignation, or otherwise, the same shall be filled by the Board of Trustees and the officer so elected or appointed shall hold office for the balance of the term of said office or until his successor is chosen and qualified.

Section 4. The Chair. The Chair shall preside at all meetings of the Board of Trustees, discharge all the duties which devolve upon a presiding officer, and perform such other duties as the bylaws provide or the Board of Trustees may prescribe.

Section 5. The Vice Chairs. The Vice Chairs shall perform all duties incumbent upon the Chair during the absence of or disability of the Chair and perform any such other duties as the bylaws may require or the Board of Trustees may prescribe.

Section 6. The Secretary. The Secretary shall keep a record of the proceedings of all meetings and shall notify the members of all meetings and shall further be responsible for carrying on all correspondence as directed by the Board of Trustees. The Secretary also shall perform and discharge such other duties as the bylaws provide or the Board of Trustees may prescribe.

Section 7. The Assistant Secretary. The Assistant Secretary shall perform all duties incumbent upon the Secretary during the absence of or disability of the Secretary and perform such other duties as the bylaws may require or the Board of Trustees may prescribe.

Section 8. The Treasurer. The Treasurer shall be responsible for carrying out the mandates of the Board of Trustees in overseeing the financial resources of the University including, but not limited to, cash, securities, stocks, bonds and all other property, personal or real, owned by the University. The Treasurer shall assure that all books and accounts are accurately kept and furthermore, shall present periodically a full and detailed financial statement to the Board. The Treasurer shall monitor the investments of the University including all funds and endowments. In addition, the Treasurer shall be required to furnish a bond for the faithful performance and discharge of these duties, as may be directed by the Board of Trustees or required by state statute.

Section 9. The President. The President of the University shall be the Chief Executive Officer of the University and the official advisor to and executive agent of the Board of Trustees. The President shall, as educational and administrative head of the University, exercise a general superintendence over all the affairs of the institution, and bring such matters to the attention of the Board as are appropriate to keep the Board fully informed in meeting its policy-making responsibilities. Furthermore, the President shall have power, on behalf of the Trustees, to perform all acts and execute all documents to make effective the actions of the Board or its Executive Committee, and except as otherwise provided in these bylaws, shall be ex officio a member of all committees of the Board without power to vote.

Article V

AMENDMENTS

Section 1. The power to make, alter, amend, or repeal these bylaws is vested in the Board of Trustees.

Section 2. These bylaws may be altered, amended, or repealed at any meeting of the Board of Trustees by a majority vote of the members of the Board of Trustees, provided that the amendment was presented in writing at the previous meeting of the Board of Trustees.

ABSTRACT

Bachelor of Science in Criminal Justice Studies
To be offered on-campus by the University of Southern Indiana, Evansville, Indiana

Objectives:

The three interrelated purposes of the proposed Bachelor of Science in Criminal Justice Studies (CJS) are: 1) to meet regional and state needs by providing students the knowledge and skills to succeed in a variety of positions in the criminal justice system; 2) to prepare students to succeed in graduate study in criminal justice, criminal law, or closely related fields; and 3) to meet the standards set forth by the Academy of Criminal Justice Sciences (ACJS), the certification review body.

In accordance with the ACJS, the specific objectives and program outcomes are:

- Students will be critical and creative thinkers who can communicate effectively in oral and written form.
- Students will develop theoretical understandings of crime and criminal justice systems and will be able to apply such theories to daily experience.
- Students will be motivated to understand social problems, human diversity issues, social behavior, and social policy related to criminal justice.
- Students will have a comprehensive knowledge of all four basic areas of the field: 1) criminology; 2) law enforcement; 3) law adjudication; and 4) corrections.
- Students will have an understanding of the research process and data analysis techniques appropriate to undergraduates and the field of criminal justice.
- Students will employ ethical perspectives and judgments in applying criminal justice knowledge.

Clientele to be Served:

The proposed criminal justice studies program will accommodate at least four distinct student constituencies: students entering USI directly after high school seeking to enter the criminal justice field; in-service criminal justice practitioners seeking to advance their skills, knowledge, and careers; current USI criminal justice minor program students continuing coursework to fulfill the major; and students from community college law enforcement and criminal justice programs completing a baccalaureate program in CJS.

Curriculum:

The proposed Bachelor of Science in Criminal Justice Studies will be comprised of 124 semester hours in three content areas: 39 hours of CJS and related courses; 51 hours of University Core Curriculum; and 34 hours of general University electives. The 39 CJS major hours are distributed as: 12 hours Pre-CJS required courses; 15 hours CJS major required courses; and 12 hours CJS elective courses. Subject areas covered in the required courses include corrections, criminology, law enforcement, and law adjudication.

New students will enter the program designated as "Pre-Criminal Justice Studies Majors". During their freshman and sophomore years, students will complete a series of required courses. To be admitted into the CJS major program, students must meet specific GPA and course completion requirements. Once admitted, students will be designated as CJS majors.

Employment Possibilities:

Employment areas for CJS graduates include police officers at the local, state, and federal levels and other law enforcement occupations; correction and probation officers; criminal investigators; legal assistants; private security; and related social service occupations. The primary economic region to be served by the CJS program is southwestern Indiana and the general tri-state area. According to a 2007 report by the Indiana Workforce Development Agency, job opportunities in these fields will continue to grow by 10 to 18 percent over the next ten years, which translates into over 2,000 CJS related positions in southwestern Indiana alone.

CJS graduates also will receive excellent preparation for graduate study in criminal justice, law, and related fields.

**RESOLUTIONS OF THE
UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES**

**RESOLUTIONS REGARDING REFINANCING OF UNIVERSITY OF SOUTHERN INDIANA AUXILIARY
SYSTEM VARIABLE RATE DEMAND REVENUE BONDS, SERIES 2001B, AND DELEGATION OF
CERTAIN POWERS IN REGARD THERETO TO THE FINANCE/AUDIT COMMITTEE**

Whereas, the University has previously issued the 2001B Bonds, which were insured by Ambac Assurance Corporation and further secured by a liquidity facility from J.P. Morgan Chase Bank, NA; and

Whereas, the credit rating of Ambac has been downgraded by one credit rating agency, and may also be downgraded by other credit ratings agencies in the near term, such that the 2001B Bonds have been adversely affected, both in terms of weekly interest rate resets, and in terms of long-term stability of interest rate forecasts for the 2001B Bonds; and

Whereas, the Treasurer of the University has diligently analyzed various possible responses to this development, and has recommended to this Board that a current refunding of the 2001B Bonds be pursued; and

Whereas, the Board wishes to pursue a current refunding based upon the recommendation of the Treasurer; and

Whereas, this Board desires to delegate its power and authority to the Finance/Audit Committee to hear and act upon the recommendations of the Treasurer with respect to the potential refunding of the 2001B Bonds, and desires to authorize the Treasurer to take any and all actions required to reasonably and prudently implement the refunding.

NOW, THEREFORE, BE IT RESOLVED by this Board as follows:

1. The Treasurer is hereby authorized to develop a Plan of Finance and refunding documents for the 2001B Bonds and present the Plan of Finance and documents to the Finance/Audit Committee for its consideration and potential approval.
2. The Board recognizes that the Plan of Finance will include requirements for contribution of auxiliary system reserves for costs of issuance, credit enhancement, and reserves for the 2008 Bond, to the extent they are required by the market in order to effect the refunding.
3. The Treasurer is further authorized to solicit all necessary approvals from the State of Indiana and its administrative entities for the issuance of the 2008 Bond.
4. The Board reserves the right to evaluate and continue the existing 2001B debt structure if market conditions improve.
5. The Board reserves the right to receive and act upon the Plan of Finance itself in addition to delegating to the Finance/Audit Committee the authority to do so.

Dated this 6th day of March, 2008.

University of Southern Indiana Board of Trustees

**Summary
Current Construction Projects
March 6, 2008**

Projects under Construction

McCutchan Art Center		
Project Cost		\$ 1,125,000
Funding Sources:		
Kenneth P. McCutchan Fund	\$ 640,000	
Academic Initiative Fund	300,000	
USI Foundation	185,000	
McDonald West Community Center		
Project Cost		\$ 1,500,000
Funding Source: Housing Reserve		
Support Services Building		
Project Cost		\$ 2,830,831
Funding Sources:		
Business and Engineering Center Bond Issue	\$1,816,356	
David L. Rice Library Bond Issue	635,000	
Transportation Reserve	257,475	
Technology Initiatives Reserve	122,000	
Parking Lot and Street Lighting Upgrade		
Project Cost		\$ 180,000
Funding Sources:		
General R & R Appropriation	\$ 100,000	
Energy Management System Reserve	80,000	
Orr Center – Student Financial Assistance Office Renovation		
Project Cost		\$ 171,382
Funding Source: Special Projects Reserve		
12.5 kV Electric Service Installation		
Project Cost		\$ 975,316
Funding Sources:		
General R & R Appropriation	\$ 700,000	
Energy Management System Reserve	275,316	

Project for which Construction Bids are Under Consideration

Recreation and Fitness Center Renovation

Project Cost		\$ 9,120,000
Funding Sources:		
Cash from Reserve	\$1,260,000	
Student Services Fee	125,000	
Student Activity Fee	360,000	
Student Services Operations	125,000	
Bond Issue (Repaid with Student Fees)	7,250,000	

Projects in Design

Business and Engineering Center

Project Cost		\$31,946,069
Funding Source: Bond Issue (Repaid with Fee Replacement Appropriation)		

Campus Entrance and Loop Road Construction

Project Cost – Phase I		\$ 3,825,892
Funding Sources:		
David L. Rice Library Bond Issue	\$2,000,000	
Federal Earmark Funding 2006	1,475,892	
Federal Earmark Funding 2008	350,000	

University Center Expansion

Project Cost		\$17,650,000
Funding Sources:		
Bond Issue (Repaid with Student Fees)	\$13,750,000	
David L. Rice Library Bond Issue	800,000	
Extended Services Fund	650,000	
Bookstore Reserve	1,000,000	
University Center Reserve	1,450,000	

Ceramics Center Relocation

Project Cost		\$ 900,000
Funding Source: Business and Engineering Center Bond Issue		

Central Heating and Cooling Plant Expansion

Project Cost		\$ 750,000
Funding Source: Business and Engineering Center Bond Issue		

Wright Administration New Roof System

Project Cost		\$ 200,000
Funding Source: General R & R Appropriation		

Science Center Renovation

Project Cost		\$ 1,356,978
Funding Sources:		
General R & R Appropriation	\$ 856,978	
Special Project Reserve	500,000	

**RESOLUTIONS OF THE
UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES**

**RESOLUTIONS REGARDING REFINANCING OF UNIVERSITY OF SOUTHERN INDIANA AUXILIARY
SYSTEM VARIABLE RATE DEMAND REVENUE BONDS, SERIES 2001B, AND DELEGATION OF
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Dated this 6th day of March, 2008.